

Cotswolds National Landscape - 2023/24 Annual Work Programme					✓	Completed
					●	In progress / on track
					⦿	Not started
					✗	Off track
FUNCTION	Accountable	Responsible	By When	Target Measures	Progress	Comments
BUSINESS PLANNING						
Start the review, planning and development for the Management Plan for the period 2025-30	CEO	SS	Mar-24	Evidence and targets review leading to State of the Cotswolds Report publication. Integration of outreach and workshops with Climate Change workstream.		
Ensure the CNL team plays an active role in emerging national strategies (in liaison with Defra, NE and NAAONB)	CEO	Senior team	Mar-24	CNL team influence has led to positive outcomes and a clarity over future direction of protected landscapes.		
Board development and strategy	Chair	CEO	Mar-24	(1) new Member mentoring scheme in place, (2) periodic meetings for the local authority member group, the parish council member group and the secretary of state member group. New Executive Committee in place.		
SUPPORT SERVICES						
Ensure the relocation from the Old Prison goes smoothly and regular workplace reviews take place with the team (post move)	CEO	CEO, Publica	Sep-23	The team are in their new office space from May 2023.		
Review, simplify and update the Board Constitution	CEO	HoF, F&G Sub-Committee	Mar-24	Constitution more readable and useable.		
Develop a Finance 'manual' to support understanding of processes	HoF	HoF, DM, MP	Mar-24	Greater team-wide understanding of the systems and processes.		
PARTNERSHIPS AND FUNDRAISING						
Continue to work on the local authority partnership strategy with Board Members and officers to develop the 'value-add' evidence and to identify potential partnership projects	CEO	JW	Mar-24	A clear way forward beyond the current year.		
Prioritise fundraising and bid writing on securing resources to have a CNL-wide focus on education and outreach	JW	JW, Working Group	Mar-24	Funding obtained for a new role/remit.		
Have a central role in the development and delivery of National Highways' Designated Funds projects that benefit the CNL	CEO	CEO, JW	Mar-24	Designated Funds strategy demonstrates great benefit to the CNL.		
Deliver a high quality placement for the New to Nature trainee that focuses on skills, experience and working with a wide range of people	JW	JW	Mar-24	Successful delivery of the placement and a clear career pathway for the role-holder established.		
Review the Caring for the Cotswolds visitor giving grant scheme and develop a plan to ensure sustainable and efficient growth	JW	JW, AH	Sep-23	A sustainable plan in place.		
Review options for installing the new CNL logo in current and new boundary marker locations	JW	JW, AH	Mar-24	Options considered and a plan in place.		
COMMUNICATION AND ENGAGEMENT						
Work closely with the NAAONB team and brand agency to support the roll-out of the National Landscapes brand across the country	CEO	AH	Mar-24	CNL influence leads to a great outcome for the family of national landscapes.		
Play an active role in the development of the NAAONB Arts in the Landscape national programme	AH	AH	Mar-24	CNL contributions to local and national arts projects.		
Co-ordinate CNL attendance at the Moreton Show 2023	AH	AH, MC, SB, HS, AF, RM, RR, RW-J	Sep-23	Visitor attendance at show, and visitor and colleague feedback.		
PLANNING AND LANDSCAPE						
Continue to work with National Grid on (1) the proposed Cotswolds Visual Impact Provision project and (2) the Landscape Enhancement Initiative	CEO	JM, MC, RJ, SS	Mar-24	Report on how the CNL team's input has influenced the schemes to-date.		
Continue to liaise with National Highways (and its contractors) during detailed design and early construction phase of the A417 Missing Link	CEO	JM, MC, RJ	Mar-24	Detailed design for various elements of the scheme accepted and comms plan in place ahead of the works commencing.		
Take an active role in the development planning of the Severn-Thames water transfer scheme	JM	CEO, MC, ME	Mar-24	Report on how the CNL team's input has influenced the scheme options.		
Seek funding and conduct detailed opportunity mapping for (1) renewable energy and (2) woodland creation	CEO	JM, MC, ME	Mar-24	Funding secured and opportunity mapping completed.		
Seek Board adoption of the revised ' Renewable Energy ' and ' Neighbourhood Planning ' position statements	JM	JM, SJ, ME, Working Groups	Jun-23	Position Statements adopted.		

FUNCTION	Accountable	Responsible	By When	Target Measures	Progress	Comments
LAND MANAGEMENT						
Continue engagement with the Thames Water 'Smarter Water Catchments' project in the Evenlode catchment	MC	MC, JW	Mar-24	Engagement ongoing via Steering and theme working groups. Projects led by CNL team are delivered (tbc for biodiversity and landscape for 2023/24)		
Prepare and publish guidance for woodland creation and tree planting	MC	MC, ME	Sep-23	Guidance finalised, published on CNL website and promoted to land managers, agents, etc.		
Finalise allocation and close the Rail Corridor Enhancement Project	MC	SB	Mar-24	Funding allocated, claimed and programme closed.		
FARMING IN PROTECTED LANDSCAPES						
Allocate grant budget for year three of the 4-year programme and report (as required) to Defra.	MC	FiPL team	Mar-24	Year 3 of FiPL successfully delivered with all the grant money allocated and claimed by end of February 2024.		
NATURE RECOVERY						
Continue engagement with the six Local Nature Recovery Strategies during their development of nature recovery proposals	SS	SS	Mar-24	Lead on engagement on behalf of co-incident protected landscapes in Oxfordshire and Gloucestershire; directly engage in West of England, Wiltshire and Warwickshire; Support Malvern Hills AONB in leading on engagement in Warwickshire.		
Continue playing a central role in the Big Chalk programme	SS	SS	Mar-24	Establishment of functioning Board and Topic groups leading to advocacy, collaboration, project support and project development.		
Develop greater understanding of Green Finance opportunities as they relate to the CNL	CEO	Senior team	Mar-24	Personal training and development for key team members; be involved in national discussions; build on existing private sector partnerships.		
Deliver Year 1 of the Glorious Cotswold Grasslands BNG Programme	SS	HS, AF, BNG Officer	Mar-24	Successful delivery of year 1 programme. Establishment of fit for purpose and successful operational, legal and funding mechanisms.		
CLIMATE ACTION						
Conduct a series of climate-focused visioning workshops to help inform future ideas and priorities for mitigation and adaptation	ME	ME, Working Group	Dec-23	Hold 2-3 visioning workshops and complete Net Zero Vision report.		
Input into the development of the Management Plan 2025-30, by identifying relevant targets for the period	ME	ME, SS, Working Group	Mar-24	Potential CNL targets identified and compared to emerging national targets and fed into the thinking/development of the Management Plan.		
Review progress against project outcomes , and ensure funder priorities are met	ME	ME, SB	Dec-23	Send progress report to funder, demonstrating how project outcomes align with funder priorities.		
Develop a clear and fundable proposition for continuing the climate activity beyond the current project period	CEO	JW	Mar-24	Funding proposition written, potential funders identified and bid/s submitted.		
TRAILS AND ACCESS						
Plan and prepare for the 2024/25 'Removing Barriers' Defra-funded capital programme	CEO	RJ, ND, Working Group	Mar-24	A clear strategy in place that identifies the theme priorities, geographical need and best value.		
Complete the access project of the wider Bathscape programme	RJ	ND	Mar-24	Completion of the access improvements for the Circuit of Bath and additional routes to improve access for the communities of Bath and visitors to the area. Create a series of video trails to reach a wider audience and hold a celebration of the project.		
Monitor and influence the National Trails UK priorities and future ambitions, taking an active role in its development	CEO	RJ, CTAP	Mar-24	Attend the NTUK meetings to represent the best interests of the Cotswold Way National Trail, feeding back relevant information to CTAP and the CNL Board.		
EVERYONE'S EVENLODE						
Following completion of the pilot phase, roll out the full project delivery of education and community outreach in the catchment	JW	EE team	Mar-24	Full project successfully rolled out.		
Continue the teacher training objective to support post-project sustainability	JW	EE team	Mar-24	Teacher training day (graduate PGCE programme) delivered in partnership with Oxford University.		
Build capacity of education providers	JW	EE team	Mar-24	Establishment and roll-out of the Outdoor Learning Network.		
VOLUNTEERS						
Complete a H&S review of all volunteer activity, to ensure best practice at all times	RJ	RJ, ND, AF, VWs	Mar-24	Updated safety procedures, advice and risk assessments for volunteers working on behalf of the CNL Board are published and on the website.		
Support the Voluntary Wardens with key appointments	RJ	RJ, VWs	Sep-23	Hold induction sessions for the new Chairs and support the new Head, Deputy Head and Chairs in their new roles.		
Organise and deliver the Volunteers Conference	RJ	RJ, VWs	Jun-23	The delivery of a successful, well attended and thought provoking annual volunteers conference.		