

WORKING GROUPS, STEERING GROUPS AND TASK & FINISH GROUPS

Summary: To review (1) the proposed changes to the membership of the Board's Working Groups, Steering Groups and Task & Finish Groups and (2) the proposed groups for 2020/21

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Recommendation: That the Board approves and adopts (1) the changes to the membership and (2) the groups for 2020/21

INTRODUCTION

The groups are focused on key areas of the Board's work. Each group has a lead officer, support officer and between 3-6 Board Members. These groups make recommendations and proposals that are presented to the Executive Committee for review and approval that may then be taken forward to the Board for adoption.

1. CHANGES TO MEMBERSHIP

If the proposed changes to the terms of office for Executive Committee membership are approved (item 5), one of the potentially negative impacts will be that some of the other Board Members may feel their own opportunity to be involved will be limited for a longer period. To help overcome this it is proposed that priority for membership of Working Groups is given to individuals who aren't currently serving on the Executive Committee, thereby giving greater opportunity for other Board Members to become more involved in the wider work of the organisation.

In the event that not enough Board members put themselves forward to be on a particular working group then positions will open up to those individuals serving on the Executive Committee.

In any event, the Board should continue to encourage individuals, including Executive Committee Members, to attend meetings as interested observers and/ or technical experts, where required.

Lead officers and Board Members should also be encouraged to identify external specialists to join the groups, if deemed appropriate.

2. PROPOSED GROUPS 2020/21

(NB – there are no current Task & Finish Groups)

Groups that will require a vote at the AGM:

- **Climate Change Working Group (new)** – lead officer: Mark Connelly, support: Simon Smith
- **Walking and Exploring Working Group** – lead officer: Becky Jones, support: Alana Hopkins

- **Planning and Infrastructure Working Group** – lead officer: John Mills, support: Mandy Pressland
- **Fundraising Working Group (adapted from the External Funding WG)** – lead officer: James Webb, support: Andy Parsons

Membership by invitation only:

- **A417 Steering Group** – lead officer: Andy Parsons, support: John Mills
- **Glorious Cotswolds Grasslands Steering Group** – lead officer: Harvey Sherwood, support: Anna Field
- **Central and Southern Cotswolds Grant Scheme (Rail Corridor) Steering Group** – lead officer: Scott Brown, support: John Mills

3. REPORTING TO THE EXECUTIVE COMMITTEE

Rather than all Working Groups and Steering Groups reporting (via a written summary report) to every Executive Committee meeting, it is proposed that each group provide a report/ presentation twice yearly. The recommended timetable is suggested as follows:

- May Exec
 - A417 Steering Group
 - Walking and Exploring Working Group
 - Planning and Infrastructure Working Group
 - Glorious Cotswolds Grasslands Steering Group
- Sept Exec
 - Climate Change Working Group
 - Fundraising Working Group
 - Southern Cotswolds Landscape Enhancement Project
- November Exec
 - A417 Steering Group
 - Walking and Exploring Working Group
 - Planning and Infrastructure Working Group
 - Glorious Cotswolds Grasslands Steering Group
- February Exec
 - Climate Change Working Group
 - Fundraising Working Group
 - Southern Cotswolds Landscape Enhancement Project

The timetable should be flexible enough to allow for groups to review and discuss urgent matters with the Executive Committee.

MARCH 2020