

## **TASK & FINISH AND WORKING GROUPS**

**Summary:** To review (1) the proposed changes to the membership of the Board's Task & Finish and Working Groups and (2) the proposed groups for 2020/21

**Author:** Andy Parsons (Chief Executive)

**Recommendation:** That the Executive Committee approves (1) the changes to the membership and (2) the groups for 2020/21 and to take these recommendations forward to the March Board meeting for adoption

## **INTRODUCTION**

The Task & Finish and Working Groups are focused on key areas of the Board's work. Each group has a lead officer, support officer and between 3-5 Board Members. These groups make recommendations and proposals that are presented to the Executive Committee for review and approval, that may then be taken forward to the Board for adoption.

### **1. CHANGES TO MEMBERSHIP**

If the proposed changes to the terms of office for Executive Committee membership are approved (item 5), one of the potentially negative impacts will be that some of the other active Board Members may feel isolated. To help overcome this it is proposed that the membership of the Task & Finish and Working Groups is limited to individuals who aren't currently serving on the Executive Committee, thereby giving greater opportunity for other Board Members to become more involved in the work of the organisation. The Board should continue to encourage individuals, including Executive Committee Members, to attend meetings as interested observers and/ or technical experts, where required.

Lead officers and Board Members should also be encouraged to identify external specialists to join the groups, if deemed appropriate.

### **2. PROPOSED TASK & FINISH AND WORKING GROUPS 2020/21**

Groups that will require a vote at the AGM:

- **A417 Task & Finish** – lead officer: Andy Parsons, support: John Mills
- **Climate Change Working Group (new)** – lead officer: Mark Connelly, support: Simon Smith
- **Walking & Exploring Working Group** – lead officer: Becky Jones, support: Alana Hopkins

- **Planning & Infrastructure Working Group** – lead officer: John Mills, support: Mandy Pressland
- **Fundraising Working Group (adapted)** – lead officer: Corporate Partnerships and Fundraising Officer, support: Andy Parsons

Membership by invitation only:

- **Glorious Cotswolds Grasslands Steering Group** – lead officer: Harvey Sherwood, support: Anna Field
- **Southern Cotswolds Landscape Enhancement Project (Rail Corridor) Steering Group** – lead officer: Scott Brown, support: John Mills

### 3. REPORTING TO THE EXECUTIVE COMMITTEE

Rather than all Task & Finish and Working Groups reporting (via a written summary report) to every Executive Committee meeting, it is proposed that each group provide a report/ presentation twice yearly. The recommended timetable is suggested as follows:

- May Exec
  - A417 Task & Finish Group
  - Walking and Exploring Working Group
  - Planning and Infrastructure Working Group
  - Glorious Cotswolds Grasslands Steering Group
- Sept Exec
  - Climate Change Working Group
  - Fundraising Working Group
  - Southern Cotswolds Landscape Enhancement Project
- November Exec
  - A417 Task & Finish Group
  - Walking and Exploring Working Group
  - Planning and Infrastructure Working Group
  - Glorious Cotswolds Grasslands Steering Group
- February Exec
  - Climate Change Working Group
  - Fundraising Working Group
  - Southern Cotswolds Landscape Enhancement Project

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