

OPERATIONAL AND FINANCIAL OVERVIEW

Summary: To (1) provide the Executive Committee with a high level update on the Q1 financial position of the organisation and performance against the Key Performance Indicators (KPIs)

Recommendation: That the Executive Committee notes the report

Report by: Andy Parsons – Chief Executive

Q1 FINANCIAL REPORT 2022/23

- There were no concerns about any major variances against budget during Q1. A reforecast for the year will be prepared in consultation with the managers based on Q2 results. A 3-year reforecast will be prepared in conjunction with the Business Plan for 2023-26.

Core Income and Expenditure

- **Income** to date was £409k. This is £283k less than budget due to the whole of the Defra income being included in the budget in first quarter, where, in fact, it is split into two with the second payment of £265k being received in Q2. The contribution from Cotswold District Council of £21k was received in July and accounts for the difference on the Local Authority contributions. In total the LA contributions will be £138,388, £1,388 ahead of budget.
- No **Grants Paid** were made in the quarter. The £4,874 budgeted from the Sustainable Development Fund was paid out at the end of the last financial year. The £1,400 budgeted as a Communications grant is a grant made to the NAAONB and hasn't been paid yet. It is anticipated that it will at some stage this quarter.
- **Expenditure** in the first quarter is £31k under budget this is mostly due to an underspend on the following:
 - Film and Photography £4k £2k rural skills and £1.5k photosets (Comms budget)
 - Printing and Design £3k Will be spent in Q2
 - Property Repairs £10k Will be spent subject to negotiation with landlords
 - Car Allowances £3k Will be spent later in the year
 - Insurance £3k Less than budgeted. £1k charge due from landlords
 - Salary Costs £4k One less employee and pay review included
 - Materials / Provisions £2k Will be spent in Q2/3
 - Other £2k

Restricted Funds/Projects Income and Expenditure

- **Income** is £183k more than budget due to differences in phasing in income and will correct itself over the year. £1500 has been invoiced re the A417 Designated Funds the Drystone walling feasibility Study, but hasn't as yet been received.
- **Grants Paid** are £81k less than budget again due to phasing differences. Grants will, where possible, be paid in arrears of the grants being received from funders.
- **Expenditure** overall is in line with budget with a few variances. Contribution to Core funding is less than budget as it is calculated as a percentage of grants claimed and will be included when the grants are claimed.

Looking Ahead

- There are currently three key financial concerns for the organisation:
 1. Ongoing property matters and negotiations with the landlords, ahead of leaving the Old Prison in July 2023
 2. The impact of rising inflation on operational costs
 3. The impact of the pay review for 2022/23, which may exceed the budgeted increase of 2%

The team, supported by the Finance and Governance Sub-Committee, will continue to closely monitor these impacts and regularly report to the Executive Committee and Board.

PROGRESS AGAINST KEY PERFORMANCE INDICATORS (Q1 2022/23)

- People
 - *KPI1: Training and Development* – 13 employees achieved the target of five hours during the quarter. AMBER.
 - *KPI2: % of joining volunteers that are women* – 34% of new volunteers were women. GREEN.
- Process
 - *KPI3: Increase in overall followers across Instagram, Twitter and Facebook* – 13% increase from 31 March 2022. BLUE.
- Customer (Environment and Landscape)
 - *KPI4: % of Year 2 FIPL project grant spent* – 0.4% spent in Q1. RED.
 - *KPI5: % of proactive development management consultation, above our consultation thresholds, for which we provide a substantive response by the original deadline* – we provided a response to 79%. GREEN.
 - *KPI6: number of key external stakeholder groups engaged with the SWC report/recommendations* – three stakeholders engaged (Climate Leadership Gloucestershire, NAAONB, Ecotricity). BLUE.
- Customer (People and Communities)
 - *KPI7: Number of 16-25 year olds who have gained work experience/training/skills development through engaging with the CNL team* – 41 young people engaged during Q1. BLUE.
- Customer (Partnerships and Stakeholders)
 - *KPI8: Number of strategic nature recovery partnerships engaged with at the local, regional and national levels* – seven partners engaged during the quarter. RED.
- Finance
 - *KPI9: General Fund as a % of target (forecast to year-end)* – the KPI is on track. GREEN.

Supporting documents

- Appendix A - Key Performance Indicators

SEPTEMBER 2022