

**PROCUREMENT WAIVERS 2020/21****Relevant Transactions**

The table below shows those instances where the amount paid to suppliers in 2020/21 exceeded the Board's procurement thresholds:

Supplier Name	Category	Value (£)	Officer	Purpose	Note
Cotswold Trailers	Furniture, tools & equipment	4,810	MC	Purchase of flatbed trailer for Glorious Cotswold Grasslands	1
Mount Pleasant Trees	Furniture, tools & equipment	3,272	SB	Purchase of trees for Cotswolds Champions	2
Footprint Interpretation	Furniture, tools & equipment	3,884	RJ	Panels for Gateways	3
Brissco (Equipment) Ltd	Materials and provisions	2,716	RJ	Markers for Gateways	3
Midland Sign & Lighting	Other contractors	9,004	RJ	Cycleway signage for Gateways	3
Stone King LLP	Legal fees	2,583	AW	Trademark of Cotswolds National Landscape	4

There were no transactions with a value over £15,000.

**Notes**

1. The price paid for the flatbed trailer was assessed as offering good value for money at the time of purchase. Three quotes were obtained at the time and Cotswold Trailers offered the best price.
2. Three quotes were obtained, all of which were seen by the Steering Group who approved the decision purchase from Mount Pleasant based on a combination of cost and the availability of most appropriate stock. The quotes and emails are on record to confirm this.
3. Quotes were obtained for these purchases, a requirement of the Gateways project.
4. Of this total amount paid £1,933 related to the legal fees incurred and the remainder was fees payable to the UK Intellectual Property Office. This is therefore less than the threshold of £2,000. Stone King LLP are a local provider, based in Bath, and able to provide specialist legal advice relating to intellectual property issues.