

**COTSWOLDS NATIONAL LANDSCAPE – BOARD MEETING****TUESDAY 17 OCTOBER 2023****ACTIONS ARISING**

<b>ITEM</b>	<b>PAGE</b>	<b>ACTION</b>	<b>OWNER</b>
6	3	<b>Management Plan</b> - update local authority Board Members on the current status of Management Plan endorsements	CEO
6	3	<b>Planning</b> - look at the Cotswold Beechwood planning consideration in more detail.	John Mills
8a	5	<b>Constitution</b> - make changes to the wording on motions and debates to reflect current working practices.	CEO
8a	5	<b>Constitution</b> - work with the Finance and Governance Committee, Head of Finance and Monitoring Officer to review and amend the financial regulations highlighted in the discussion above.	CEO
8a	5	<b>Constitution</b> - liaise with Amanda Davis to add in additional points of clarity.	CEO
8a	5	<b>Constitution</b> - email the revised Constitution to the Board Members for retrospective adoption of the document.	CEO
8a	5	<b>Constitution</b> - add a new standing item at future Board meetings on Virements and Entering Contracts.	CEO
8b	5	<b>Health and Safety</b> - re-order the bullet point list in the Policy for future versions to emphasise the focus and priority on people.	CEO
8b	5	<b>Health and Safety</b> - ensure the Safeguarding Policy on the website is up-to-date.	CEO
8b	5	<b>Health and Safety</b> - cross check the retention of health and safety documents with the Board's Retention Policy.	CEO
9b	6	<b>Core Funding</b> - circulate the current local authority contributions to all local authority Board Members, including historical context and DEFRA's core grant	CEO