

## SCHEDULE OF MEETINGS

**Summary:** To inform the Board of the meeting calendar for 2020/21 and to confirm the review of meeting schedules from 2021/22

**Recommendation:** That the Board notes the meeting dates for 2020/21 and the review for future scheduling

**Reviewed by the Executive Committee:** Yes / No

**If yes, the Committee's comments:** The Executive Committee agreed to a change in date for the September meeting of the Executive Committee (moved from the 16<sup>th</sup> to the 9<sup>th</sup>). Approved all other dates and noted that meeting locations/ format would continue to be flexible during Covid-19.

**Report by:** Andy Parsons – Chief Executive

### SCHEDULE OF MEETINGS – 2020/21

- The schedule for Board meetings, AGM and Executive Committee meetings is attached as *Appendix A*.
- The October Board meeting, which is usually workshops/ site visits, will follow a standard meeting format.

### SCHEDULE OF MEETINGS – 2021/22

- As detailed in agenda item 14, a review of the scheduling of Executive Committee and Board Member meetings from 2021/22 is currently underway, with a decision to be made by the October Board meeting.

JUNE 2020