

<b>Meeting</b>			
<b>Meeting</b>	<b>COTSWOLDS CONSERVATION BOARD MEETING</b>	<b>Date</b>	<b>Tuesday 12 October 2021</b>
<b>Location</b>	<b>Cotswold District Council, Council Chambers, Trinity Road, Cirencester, GL7 1PX</b>	<b>Time</b>	<b>10:00am-1:00pm</b>
<b>Board Members</b>	All Board Members	<b>Officers Presenting</b>	Andy Parsons (AP), Ann Wyatt (AW), James Webb (JW), Simon Smith (SS), Mark Connelly (MC), Mandy Pressland (MP)
<b>No.</b>	<b>Item</b>	<b>Details</b>	<b>Owner</b>
1.	Introductory Matters	<ul style="list-style-type: none"> <li>Apologies</li> <li>Introductions and Announcements</li> <li>Declarations of Interest</li> <li>Public Questions</li> </ul>	Chairman
2.	Board Meeting of 22 June 2021	<ul style="list-style-type: none"> <li>a. To approve, as a correct record, the Minutes of the Meeting of the Board Meeting of 22 June 2021</li> <li>b. Actions Arising</li> </ul>	Chairman
3.	Executive Committee Meeting of 14 September 2021	<ul style="list-style-type: none"> <li>To note the Minutes of the Executive Committee Meeting of 14 September 2021</li> </ul>	Chairman
<b>PRESENTATIONS ON KEY AREAS OF WORK</b>			
4.	Kingfisher Trail	<ul style="list-style-type: none"> <li>To provide an update to the Board on the Kingfisher Trail and the fundraising auction</li> </ul>	JW
5.	Research Projects	<ul style="list-style-type: none"> <li>To give an overview of three research projects recently completed</li> </ul>	SS
<b>OVERVIEW</b>			
6.	Report of the Chief Executive	<ul style="list-style-type: none"> <li>To review the key activity since the last meeting</li> <li>To set out priorities for this meeting</li> </ul>	AP
7.	Annual Work Programme and Key Performance Indicators	<ul style="list-style-type: none"> <li>Progress of current year work programme</li> <li>Key Performance Indicators</li> </ul>	AP/AW
<b>FOR DECISION</b>			
8.	Policies and Strategies for Board approval	<ul style="list-style-type: none"> <li>Nature Recovery Plan</li> <li>Climate Change Strategy</li> <li>Health and Safety Policy</li> </ul>	SS MC MP
<b>FINANCE AND GOVERNANCE SUB-COMMITTEE</b>			
9.	Finance and Governance Sub-Committee	<ul style="list-style-type: none"> <li>Receive the minutes of the previous meeting of the Sub-Committee</li> <li>Verbal report of the last meeting of the Finance and Governance Sub-Committee, to include: <ul style="list-style-type: none"> <li>Current Financial Performance</li> <li>Budget Assumptions for 2022/23</li> <li>Any policies/ recommendations that require Board approval/ adoption:</li> </ul> </li> <li>Internal Audit Plan – for adoption</li> <li>ICT Policy – progress report</li> </ul>	Chair of the F&G Sub-Committee / AW
<b>OTHER MATTERS</b>			
10.	General Updates	<ul style="list-style-type: none"> <li>Summary report for External Bids, Working Groups and Steering Groups</li> </ul>	AP
11.	Forward Planning	<ul style="list-style-type: none"> <li>Focus areas for the next Board Meeting</li> </ul>	Chairman
12.	Other Business	<ul style="list-style-type: none"> <li>Any business which, in the opinion of the Chairman, is urgent</li> </ul>	Chairman
13.	Date of Next Meeting	<ul style="list-style-type: none"> <li>Tuesday 22 February 2022, 10am-1pm</li> <li>Location: to be confirmed</li> </ul>	Chairman