

**ITEM 14 - OCTOBER BOARD MEETING AGENDA**

<b>Meeting</b>	<b>COTSWOLDS NATIONAL LANDSCAPE BOARD MEETING</b>	<b>Date</b>	<b>Tuesday 12 October 2021</b>
<b>Location</b>	<b>Cotswold District Council, Council Chambers, Trinity Road, Cirencester, GL7 1PX</b>	<b>Time</b>	<b>10:00am-1:00pm</b>
<b>Board Members</b>	All Board Members	<b>Officers Presenting</b>	Andy Parsons (AP), Diane Bassett (DB), James Webb (JW), Simon Smith (SS), Mark Connelly (MC), Mandy Pressland (MP)
<b>No.</b>	<b>Item</b>	<b>Details</b>	<b>Owner</b>
1.	Introductory Matters	<ul style="list-style-type: none"> <li>• Apologies</li> <li>• Introductions and Announcements</li> <li>• Declarations of Interest</li> <li>• Public Questions</li> </ul>	Chairman
2.	Board Meeting of 22 June 2021	<ul style="list-style-type: none"> <li>a. To approve, as a correct record, the Minutes of the Meeting of the Board Meeting of 22 June 2021</li> <li>b. Actions Arising</li> </ul>	Chairman
3.	Executive Committee Meeting of 14 September 2021	<ul style="list-style-type: none"> <li>• To note the Minutes of the Executive Committee Meeting of 14 September 2021</li> </ul>	Chairman
<b>PRESENTATIONS ON KEY AREAS OF WORK</b>			
4.	Kingfisher Trail	<ul style="list-style-type: none"> <li>• To provide an update to the Board on the Kingfisher Trail and the fundraising auction</li> </ul>	JW
5.	Research Projects	<ul style="list-style-type: none"> <li>• To give an overview of three research projects recently completed</li> </ul>	SS
<b>OVERVIEW</b>			
6.	Report of the Chief Executive	<ul style="list-style-type: none"> <li>• To review the key activity since the last meeting</li> <li>• To set out priorities for this meeting</li> </ul>	AP
7.	Annual Work Programme and Key Performance Indicators	<ul style="list-style-type: none"> <li>• Progress of current year work programme</li> <li>• Key Performance Indicators</li> </ul>	AP/DB
<b>FOR DECISION</b>			
8.	Policies and Strategies for Board approval/ adoption	<ul style="list-style-type: none"> <li>• Nature Recovery Plan</li> <li>• Climate Change Commitment (ahead of seeking Board adoption for the full Climate Change Strategy in February 2022)</li> <li>• Health and Safety Policy</li> </ul>	SS MC and Ben Dent MP
<b>FINANCE AND GOVERNANCE SUB-COMMITTEE</b>			
9.	Finance and Governance Sub-Committee	<ul style="list-style-type: none"> <li>• Receive the minutes of the previous meeting of the Sub-Committee</li> <li>• Verbal report of the last meeting of the Finance and Governance Sub-Committee, to include: <ul style="list-style-type: none"> <li>○ Current Financial Performance</li> <li>○ Budget Assumptions for 2022/23</li> <li>○ Any policies/ recommendations that require Board approval/ adoption:</li> </ul> </li> <li>• Internal Audit Plan – for adoption</li> <li>• ICT Policy – progress report</li> </ul>	Ed Macalister- Smith/ DB
<b>OTHER MATTERS</b>			
10.	General Updates	<ul style="list-style-type: none"> <li>• Summary report for External Bids, Working Groups and Steering Groups</li> </ul>	AP
11.	Forward Planning	<ul style="list-style-type: none"> <li>• Focus areas for the next Board Meeting</li> </ul>	Chairman
12.	Other Business	<ul style="list-style-type: none"> <li>• Any business which, in the opinion of the Chairman, is urgent</li> </ul>	Chairman
13.	Date of Next Meeting	<ul style="list-style-type: none"> <li>• Tuesday 22 February 2022, 10am-1pm</li> <li>• Location: to be confirmed</li> </ul>	Chairman