

Meeting	COTSWOLDS NATIONAL LANDSCAPE BOARD - BOARD MEETING	Date	Tuesday 25 February 2025
Location	Council Chambers, Cotswold District Council, Cirencester, GL7 1PX	Time	10:00am-1:00pm
Board Members	All Board Members	Presenters	Rebecca Waite (RW), Magda Glanowska (MG), Simon Smith (SS), Mark Connelly (MC)
No.	Item	Details	Owner
1. 10:00am	Introductory Matters	<ul style="list-style-type: none"> Apologies Introductions and Announcements Declarations of Interest and Public Questions 	Chair
2. 10:05am	Board Meeting of 22 Oct 2024	<ul style="list-style-type: none"> To approve, as a correct record, the Minutes of the Meeting of the Board Meeting of 22 October 2024 Actions arising from the meeting 	Chair
3. 10:10am	Executive Committee Meeting of 21 January 2025	<ul style="list-style-type: none"> To note the Minutes of the Executive Committee Meeting of 21 January 2025 	Chair
PRESENTATIONS ON KEY AREAS OF WORK			
<i>Presentation topics for the meeting are yet to be confirmed</i>			
OVERVIEW			
6. 11:15am	Report of the Chief Executive	<ul style="list-style-type: none"> To review the key activity since the last meeting To set out priorities for this meeting 	RW
7. 11:30am	Annual Work Programme and Key Performance Indicators	<ol style="list-style-type: none"> Progress report on the Work Programme 2024/25 Report on the Key Performance Indicators 2024/25 	RW/MG
FOR DECISION			
8. 11:45am	Plans, Strategies and Policies for Board approval/ adoption	<ol style="list-style-type: none"> Management Plan 2025-30 (for adoption) Dark Skies in the CNL – Guidance Document (for adoption) Work Programme 2025/26 (for adoption) Working and Steering Groups 2025/26 (for approval) 	SS MC RW RW
FINANCE AND GOVERNANCE SUB-COMMITTEE			
9. 12:15pm	Finance and Governance Sub-Committee	<ol style="list-style-type: none"> Receive the minutes of the previous meetings and provide a verbal update on the key areas under discussion Operating Budget 2025/26 (for adoption) Risk Management Framework, including the Key Risk Register (for adoption) External audit – receive the external auditor’s report 	David Powell/MG
OTHER MATTERS			
10. 12:50pm	Forward Planning	<ul style="list-style-type: none"> Focus areas for the next Board Meeting 	Chair
11. 12:55pm	Other Business	<ul style="list-style-type: none"> Which, in the opinion of the Chair, is urgent 	Chair
12. 1:00pm	Date of Next Meeting	<ul style="list-style-type: none"> Tuesday 24 June 2025, 10:00am-1:00pm, followed by AGM Location: TBC 	Chair