

No.	Item	Details	Owner
<b>MEETING INFORMATION</b>			
<b>Meeting</b>	<b>COTSWOLDS NATIONAL LANDSCAPE BOARD - BOARD MEETING</b>	<b>Date</b>	<b>Tuesday 20 February 2024</b>
<b>Location</b>	<b>Cirencester Baptist Church, Cirencester, GL7 1YE</b>	<b>Time</b>	<b>10:00am-1:00pm</b>
<b>Board Members</b>	All Board Members	<b>Presenters</b>	Andy Parsons (AP), Magda Glanowska (MG), Lorna Baggett (LB)  Board Members: Rebecca Charley (item 4) and Ben Dent (item 8a)
<b>PRESENTATIONS ON KEY AREAS OF WORK</b>			
1. 10:00am	Introductory Matters	<ul style="list-style-type: none"> <li>Apologies</li> <li>Introductions and Announcements</li> <li>Declarations of Interest and Public Questions</li> </ul>	Chair
2. 10:05am	Board Meeting of 17 Oct 2023	<ul style="list-style-type: none"> <li>To approve, as a correct record, the Minutes of the Meeting of the Board Meeting of 17 October 2023</li> <li>Actions arising from the meeting</li> </ul>	Chair
3. 10:10am	Executive Committee Meeting of 23 January 2024	<ul style="list-style-type: none"> <li>To note the Minutes of the Executive Committee Meeting of 23 January 2024</li> </ul>	Chair
<b>OVERVIEW</b>			
4. 10:15am	Biodiversity Net Gain (1) - Legislation	<ul style="list-style-type: none"> <li>To understand more about the new legislation and requirements placed on developers</li> </ul>	Rebecca Charley
5. 10:45am	Biodiversity Net Gain (2) – National Highways Project	<ul style="list-style-type: none"> <li>To hear about this ground breaking partnership project with National Highways and National Trust</li> </ul>	LB
<b>FOR DECISION</b>			
6. 11:15am	Report of the Chief Executive	<ul style="list-style-type: none"> <li>To review the key activity since the last meeting</li> <li>To set out priorities for this meeting</li> </ul>	AP
7. 11:30am	Annual Work Programme and Key Performance Indicators	<ol style="list-style-type: none"> <li>Progress report on the Work Programme 2023/24</li> <li>Report on the Key Performance Indicators 2023/24</li> </ol>	AP
8. 11:45am	Plans, Strategies and Policies for Board approval/ adoption	<ol style="list-style-type: none"> <li>Climate Action – Pathway to Net Zero (for adoption)</li> <li>Work Programme 2024/25 (for adoption)</li> <li>Working and Steering Groups 2024/25 (for approval)</li> </ol>	Ben Dent AP AP
<b>FINANCE AND GOVERNANCE SUB-COMMITTEE</b>			
9. 12:15pm	Finance and Governance Sub-Committee	<ol style="list-style-type: none"> <li>Receive the minutes of the previous meetings and provide a verbal update on the key areas under discussion</li> <li>Operating Budget 2024/25 (for adoption)</li> <li>Risk Management Framework, including the Key Risk Register (for adoption)</li> <li>External audit – receive the external auditor’s report</li> </ol>	David Powell/MG
<b>OTHER MATTERS</b>			
10. 12:50pm	Forward Planning	<ul style="list-style-type: none"> <li>Focus areas for the next Board Meeting</li> </ul>	Chair
11. 12:55pm	Other Business	<ul style="list-style-type: none"> <li>Which, in the opinion of the Chair, is urgent</li> </ul>	Chair
12. 1:00pm	Date of Next Meeting	<ul style="list-style-type: none"> <li>Tuesday 25 June 2024, 10:00am-1:00pm, followed by AGM</li> <li>Location: TBC</li> </ul>	Chair