

COTSWOLDS NATIONAL LANDSCAPE FINANCE AND GOVERNANCE SUB-COMMITTEE			
Date	Tuesday 31 st January	Time	10.00am – 12.00pm
Location	The Granary, Cirencester Growth Hub		
Members	<u>Board Members</u> Ed Macalister-Smith (Chair) Brendan McCarthy Paul Crossley	<u>Independent Member</u> David Powell	Officers Presenting Andy Parsons (AP) Ann Wyatt (AW)

No.	Time	Item	Details	Owner
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STANDING ITEMS

1.	10:00	Introductory Matters	<ul style="list-style-type: none"> • Apologies • Introductions • Declarations of Interest 	Chair
2.	10:05	Finance and Governance Meeting 8 th November 2022	<ul style="list-style-type: none"> • Approve, as a correct record, the Minutes of the Meeting of the Sub-Committee of 8th November 2022 • Actions Arising 	Chair
3.		Q3 Reports 2022/23	<ul style="list-style-type: none"> • These are not yet available and will be presented at the next meeting 	AW

DISCUSSION ITEMS

4.	10:10	Internal Audit	<ul style="list-style-type: none"> • Introductions with David Shelmerdine, Internal Auditor • Overview of approach to Internal Audit 	AW
5.	10:30	2022/23 Reforecast and 2023/24 Budget	<ul style="list-style-type: none"> • Presentation of the Draft Reforecast and Budget • Discussion of assumptions underpinning the budget, key changes and risks • Discussion of the Medium Term Financial Plan for 2024/25 and 2025/26 	AW

OTHER MATTERS

6.	11:45	Next Steps	<ul style="list-style-type: none"> • Agree action points and responsibility 	Chair
7.	11:50	Forward Planning	<ul style="list-style-type: none"> • Draft agenda – next F&G Committee meeting 	Chair
8.	11:55	Other Business	<ul style="list-style-type: none"> • Any business which, in the opinion of the Chairman, is urgent 	Chair
9.	12:00	Date of Next Meeting	<ul style="list-style-type: none"> • TBC 	Chair