

COTSWOLDS NATIONAL LANDSCAPE FINANCE AND GOVERNANCE SUB-COMMITTEE

Date	Tuesday 8th November 2022	Time	10.00am – 1.00pm
Location	The Potting Shed, Cirencester Growth Hub		
Members	<u>Board Members</u> Ed Macalister-Smith (Chair) Brendan McCarthy Paul Crossley	<u>Independent Member</u> David Powell	Officers Presenting Andy Parsons (AP) Ann Wyatt (AW)

No.	Time	Item	Details	Owner
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STANDING ITEMS

1.	10:00	Introductory Matters	<ul style="list-style-type: none"> Apologies Introductions Declarations of Interest 	Chair
2.	10:05	Finance and Governance Meeting 30 th August 2022	<ul style="list-style-type: none"> Approve, as a correct record, the Minutes of the Meeting of the Sub-Committee of 30th August 2022 Actions Arising 	Chair
3.	10:10	Q2 Reports 2022/23	<ul style="list-style-type: none"> Review the management accounts for Q2 (to 30th September 2022) 	AW
4.	10:20	Cash forecast	<ul style="list-style-type: none"> Review the current cash forecast for 2022/23 	AW
5.	10:25	Treasury Management	<ul style="list-style-type: none"> Verbal update on investments Discussion on review of ethical banking options 	AW

DISCUSSION ITEMS

6.	10:40	Fixed Assets	<ul style="list-style-type: none"> Discussion on the treatment of fixed assets Capitalisation thresholds 	AW
7.	10:50	Procurement thresholds	<ul style="list-style-type: none"> Approach to review of procurement thresholds and processes 	AW
	11:00	BREAK		
8.	11:15	Risk Management Framework and Corporate Risk Register	<ul style="list-style-type: none"> Overview of the Framework Review of current Risk Register (Board February 2022) and consideration of risks to be added 	AP
9.	11:45	Preparation for 3 year financial forecast	<ul style="list-style-type: none"> Discussion of how the key risks identified in the previous discussion are reflected in the financial forecast Agree key assumptions and principles which will underpin the forecast Agree outputs Agree timescales 	AW

OTHER MATTERS

10.	12.45	Next Steps	<ul style="list-style-type: none"> Agree action points and responsibility 	Chair
11.	12:50	Forward Planning	<ul style="list-style-type: none"> Draft agenda – next F&G Committee meeting 	Chair
12.	12:55	Other Business	<ul style="list-style-type: none"> Any business which, in the opinion of the Chairman, is urgent 	Chair
13.	13:00	Date of Next Meeting	<ul style="list-style-type: none"> Tuesday 31st January 2023, 10am-12pm 	Chair