



Meeting title	COTSWOLDS NATIONAL LANDSCAPE BOARD – EXECUTIVE COMMITTEE MEETING		Date	Tuesday 23 January 2024
Location	Summerfield Space, GWT Offices, Robinswood Hill Country Park, Reservoir Road, Gloucester, GL4 6SX		Time	10:00am-1:00pm
Board Members	Brendan McCarthy (Chair) Rebecca Charley (Vice-Chair), Phil Chapman, Sue Crawford, Paul Crossley, Andy Graham, Graham Hopkins, Cate Le Grice-Mack, Martin Mitchell, Ben Stokes Dialling in: Ben Dent (Chair of the Climate Action WG)		Officers Presenting	Andy Parsons (AP), Magda Glanowska (MG), Mark Connelly (MC), Scott Brown (SB), Simon Smith (SS), Lorna Baggett (LB), John Mills (JM), James Webb (JW), Rebecca Jones (RJ)
No.	Time	Item	Details	Owner
1.	10:00	Introductory Matters	<ul style="list-style-type: none"> Apologies, Introductions and Announcements Declarations of Interest Public Questions 	Chair
2.	10:05	Executive Committee Meeting of 19 September 2023	<ol style="list-style-type: none"> To approve, as a correct record, the Minutes of the Meeting of the Executive Committee of 19 Sept 2023 Actions Arising 	Chair
3.	10:10	Board Meeting of 17 Oct 2023	<ul style="list-style-type: none"> To note the Minutes of the Board Meeting of 17 Oct 2023 	Chair
OVERVIEW				
4.	10:15	Report of the Chief Executive (no paper)	<ul style="list-style-type: none"> Update on activity since the last meeting Outline priorities for this meeting 	AP
5.	10:25	Financial and Operational Overview	<ul style="list-style-type: none"> A summary of the current financial position YTD 2023/24 Key Performance Indicators YTD 2023/24 Overview of budget setting progress (no paper) 	MG AP MG
KEY DISCUSSION PAPERS				
6.	10:45	Climate Action – developing a pathway towards net zero	<ul style="list-style-type: none"> To review and discuss the draft 3Keel report ahead of seeking full Board adoption in February 	AP/BD
7.	11:15	Farming in Protected Landscapes	<ul style="list-style-type: none"> To provide a detailed update on team structure and focus, grants awarded, strength of pipeline and levels of confidence in allocating the full award by March 2025 	MC/SB
8.	11:35	National Highways Designated Funds – Biodiversity project	<ul style="list-style-type: none"> To provide a detailed report on the Biodiversity Improvements project – reflecting on Year 1 and looking ahead to Year 2 	SS/LB
9.	11:55	Levelling up and Regeneration Act	<ul style="list-style-type: none"> To give an overview of the Act, as it relates to Protected Landscapes, and to discuss the potential implications for the Cotswolds National Landscape 	JM
10.	12:15	Thames Water and the Evenlode Catchment Partnership	<ul style="list-style-type: none"> To update the Committee on recent activity and to seek support for the CNL team's position 	MC/JM
11.	12:30	Management Plan 2025-30	<ul style="list-style-type: none"> To present a timeline for consultation, development and production of the 2025-30 Plan 	SS
TRAILS, ACCESS AND VOLUNTEERING				
12.	12:40	Trails, Access and Volunteering	<ul style="list-style-type: none"> To discuss the report on key activity and next steps (including the Cotswold Trails and Access Partnership) 	RJ
WORKING GROUP UPDATES – INFORMATION ONLY				
13.	Papers submitted for information: (a) Climate Action, (b) Planning and Infrastructure, (c) Projects and Fundraising, (d) Wellbeing and Inclusion			
OTHER MATTERS				
14.	12:50	Forward Planning	<ul style="list-style-type: none"> Draft agenda for the Board Meeting on 20 February 2024 	Chair
15.	12:55	Other Business	<ul style="list-style-type: none"> Any business which, in the opinion of the Chair, is urgent 	Chair
16.	13:00	Date of Next Meeting	<ul style="list-style-type: none"> Tuesday 21 May 2024, 10:00am- 1:00pm, Location: Greystones Farm, Bourton-on-the-Water 	Chair