

Meeting	COTSWOLDS NATIONAL LANDSCAPE BOARD - BOARD MEETING	Date	Tuesday 22 October 2024
Location	Council Chambers, Cotswold District Council, Trinity Road, Cirencester, GL7 1PX	Time	10:00am-1:00pm
Board Members	All Board Members	Presenters	Andy Parsons (AP), Magda Glanowska (MG), Nina Stubbington (NS), Mark Connelly (MC), Simon Smith (SS), Alana Hopkins (AH)
		Invited	Becky Waite (CEO Designate)
No.	Item	Details	Owner
1. 10:00am	Introductory Matters	<ul style="list-style-type: none"> • Apologies • Introductions and Announcements • Declarations of Interest and Public Questions 	Chair
2. 10:05am	Board Meeting of 16 July 2024	<ol style="list-style-type: none"> a. To approve, as a correct record, the Minutes of the Meeting of the Board Meeting of 16 July 2024 b. Actions arising from the meeting 	Chair
3. 10:10am	Executive Committee Meeting of 17 Sept 2024	<ul style="list-style-type: none"> • To note the Minutes of the Executive Committee Meeting of 17 September 2024 	Chair
PRESENTATIONS ON KEY AREAS OF WORK			
4. 10:15am	New to Nature and Removing Barriers	<ul style="list-style-type: none"> • A presentation about the New to Nature placement and the current Removing Barriers projects 	NS
5. 10:45am	Dark Skies	<ul style="list-style-type: none"> • An overview of the Dark Skies project, funded through National Highways' Designated Funds 	MC
OVERVIEW			
6. 11:15am	Report of the Chief Executive	<ul style="list-style-type: none"> • To review the key activity since the last meeting • To set out priorities for this meeting 	AP
7. 11:30am	Annual Work Programme and Key Performance Indicators	<ol style="list-style-type: none"> a. To present the Work Programme 2024/25 (Q2) b. To present the Key Performance Indicators 2024/25 (Q2) 	AP
FOR DECISION			
8. 11:40am	Plans, Strategies and Policies for Board approval/ adoption	<ol style="list-style-type: none"> a. Management Plan 2025-30 (approve consultation draft) b. Health and Safety Policy (annual review and adoption) c. Managing Wild Deer Position Statement (for adoption) 	SS AP MC
FINANCE AND GOVERNANCE COMMITTEE			
9. 12:10pm	Finance and Governance Committee	<ol style="list-style-type: none"> a. Receive the minutes of the previous meeting/s and provide a verbal update on the key areas under discussion b. Process and priorities for setting the 2025/26 budget c. Counter Fraud and Corruption Policy (for adoption) d. Virements and New Contracts – standing item 	DP/MG DP/MG AP/MG AP/MG
OTHER MATTERS			
10. 12:40pm	Forward Planning	<ul style="list-style-type: none"> • Focus areas for the next Board Meeting 	Chair
11. 12:45pm	Other Business	<ul style="list-style-type: none"> • Which, in the opinion of the Chair, is urgent <ul style="list-style-type: none"> ○ Briefing on website project 	Chair AH
12. 1:00pm	Date of Next Meeting	<ul style="list-style-type: none"> • Tuesday 25 February 2025, 10:00am-1:00pm • Location: Council Chambers, Cotswold District Council, Trinity Road, Cirencester, GL7 1PX 	Chair