



| <b>Meeting</b>                            | <b>COTSWOLDS NATIONAL LANDSCAPE BOARD - BOARD MEETING</b>                        | <b>Date</b>   | <b>Tuesday 20 February 2024</b>  |
|---|--|---|--|
| <b>Location</b>                           | <b>Cirencester Baptist Church, Cirencester, GL7 1YE</b>                          | <b>Time</b>   | <b>10:00am-1:00pm</b>  |
| <b>Board Members</b>                      | All Board Members<br>Presenting: Rebecca Charley (item 4) and Ben Dent (item 8a) | <b>Presenters</b>   | Andy Parsons (AP), Magda Glanowska (MG), Lorna Baggett (LB), John Mills (JM), Simon Smith (SS) |
| <b>No.</b>                                | <b>Item</b>  | <b>Details</b>  | <b>Owner</b>   |
| 1.<br>10:00am                             | Introductory Matters   | <ul style="list-style-type: none"> <li>Apologies</li> <li>Introductions and Announcements</li> <li>Declarations of Interest and Public Questions</li> </ul>   | Chair  |
| 2.<br>10:05am                             | Board Meeting of 17 Oct 2023   | <ul style="list-style-type: none"> <li>To approve, as a correct record, the Minutes of the Meeting of the Board Meeting of 17 October 2023</li> <li>Actions arising from the meeting</li> </ul>   | Chair  |
| 3.<br>10:10am                             | Executive Committee Meeting of 23 January 2024                                   | <ul style="list-style-type: none"> <li>To note the Minutes of the Executive Committee Meeting of 23 January 2024</li> </ul>   | Chair  |
| <b>PRESENTATIONS ON KEY AREAS OF WORK</b> |  |   |  |
| 4.<br>10:15am                             | Biodiversity Net Gain  | <ul style="list-style-type: none"> <li>To understand more about the new legislation and requirements placed on developers</li> </ul>  | Rebecca Charley  |
| 5.<br>10:40am                             | Biodiversity Improvements project in the CNL                                     | <ul style="list-style-type: none"> <li>To hear about this partnership project funded by National Highways' Designated Funds</li> </ul>  | LB   |
| <b>OVERVIEW</b>                           |  |   |  |
| 6.<br>11:05am                             | Report of the Chief Executive  | <ul style="list-style-type: none"> <li>To review the key activity since the last meeting <ul style="list-style-type: none"> <li>To include information on the Levelling Up and Regeneration Act (prepared by JM)</li> </ul> </li> <li>To set out priorities for this meeting</li> </ul>   | AP   |
| 7.<br>11:25am                             | Annual Work Programme and Key Performance Indicators                             | <ol style="list-style-type: none"> <li>Progress report on the Work Programme 2023/24 YTD</li> <li>Report on the Key Performance Indicators 2023/24 YTD</li> </ol>   | AP/MG  |
| <b>FOR DECISION</b>                       |  |   |  |
| 8.<br>11:35am                             | Plans, Strategies and Policies for Board approval/ adoption                      | <ol style="list-style-type: none"> <li>Climate Action – Pathway to Net Zero (for adoption)</li> <li>Work Programme 2024/25 (for approval)</li> <li>Working and Steering Groups 2024/25 (for approval)</li> <li>Management Plan 2025-30 – timeline for production</li> </ol>   | Ben Dent<br>AP<br>AP<br>SS   |
| <b>FINANCE AND GOVERNANCE COMMITTEE</b>   |  |   |  |
| 9.<br>12:15pm                             | Finance and Governance Sub-Committee   | <ol style="list-style-type: none"> <li>Receive the minutes of the previous meetings and provide a verbal update on the key discussion areas.</li> <li>Operating Budget 2024/25 (for adoption)</li> <li>Annual Review of the Risk Management Framework, including the Key Risk Register (for adoption)</li> <li>External audit – receive the external auditor's report</li> <li>Virements and New Contracts – new standing item</li> </ol> | David Powell/MG  |
| <b>OTHER MATTERS</b>                      |  |   |  |
| 10.<br>12:50pm                            | Forward Planning   | <ul style="list-style-type: none"> <li>Focus areas for the next Board Meeting</li> </ul>  | Chair  |
| 11.<br>12:55pm                            | Other Business   | <ul style="list-style-type: none"> <li>Which, in the opinion of the Chair, is urgent</li> </ul>   | Chair  |
| 12.<br>1:00pm                             | Date of Next Meeting   | <ul style="list-style-type: none"> <li>Tuesday 25 June 2024, 10:00am-1:00pm, followed by AGM. Location: Council Chambers, Cotswold District Council, Trinity Road, Cirencester GL7 1PX</li> </ul>   | Chair  |