

**EXTRAORDINARY GENERAL MEETING OF THE COTSWOLDS NATIONAL
LANDSCAPE BOARD**

FRIDAY 28 JUNE 2024

In attendance

Brendan McCarthy (Chair)
Cate Le Grice Mack
Ben Dent
Ray Sanderson
Nigel Adcock
Andy Graham
Margaret Reid
Martin Brown
Graham Hopkins
Juliet Layton
David Powell
Sue Crawford
Katherine Chesson
Amanda Davis
Rosie Pearson

Officers

Andy Parsons – Chief Executive
Magda Glanowska – Head of Finance

1. The Chair welcomed everyone to the Extraordinary General Meeting and thanked them for making time to attend at short notice.
2. The Chief Executive confirmed that the meeting was quorate.
3. APPROVAL OF FINANCIAL AND GOVERNANCE STATEMENTS AND RETURNS 2022/23
 - A: The Internal Audit Report was noted**
 - A(i): The AGAR Internal Audit Report was approved**
 - B: The Annual Governance Review was approved**
 - C(i): The Annual Governance and Accountability Return (AGAR) Annual Governance Statement was approved**
 - C(ii): The AGAR Accounting Statements were approved**
 - C(iii): The year-end bank reconciliation was approved**
 - D: The Statement of Accounts was approved**
4. DATE OF THE ANNUAL GENERAL MEETING

It was noted that the Annual General Meeting of the Board had been re-scheduled for Tuesday 16 July 2024, due to the pre-election period (purdah).

Chair