



<b>Meeting</b>	<b>COTSWOLDS NATIONAL LANDSCAPE - BOARD MEETING</b>	<b>Date</b>	<b>Tuesday 22 February 2022</b>
<b>Location</b>	<b>Council Chambers, Cotswold District Council, Trinity Road, Cirencester, GL7 1PX.</b>	<b>Time</b>	<b>9:30am-1:00pm</b>
<b>Board Members</b>	All Board Members	<b>Presenters</b>	<i>Robert Weaver – CEO, Cotswold DC</i> <i>Jon Taylor – Head of Future Landscapes Strategy and Governance, Defra</i>  Andy Parsons (AP), Rebecca Jones (RJ), Margaret Reid (MR), Diane Bassett (DB), Simon Smith (SS), Mark Connelly (MC)

No.	Item	Details	Owner
9:30am – Robert Weaver, Chief Executive of Cotswold District Council, will give an update on the Council's priorities for 2022 and invite questions from CNL Board Members			

#### MAIN MEETING AGENDA – from 10:00am

1. 10:00am	Introductory Matters	<ul style="list-style-type: none"> <li>• Apologies</li> <li>• Introductions and Announcements</li> <li>• Declarations of Interest</li> <li>• Public Questions</li> </ul>	Chair
2. 10:05am	Board Meeting of 12 October 2021	a. To approve, as a correct record, the Minutes of the Meeting of the Board Meeting of 12 October 2021 b. Actions Arising	Chair
3. 10:10am	Executive Committee Meeting of 25 January 2022	<ul style="list-style-type: none"> <li>• To note the Minutes of the Executive Committee Meeting of 25 January 2022</li> </ul>	Chair

#### PRESENTATIONS ON KEY AREAS OF WORK

4. 10:15am	Cotswolds Voluntary Wardens	<ul style="list-style-type: none"> <li>• To provide an update to the Board on the work of the Cotswolds Voluntary Wardens</li> </ul>	RJ/MR
5. 10:45am	The Landscapes Review – Government response	<ul style="list-style-type: none"> <li>• To hear from Jon Taylor (Defra) about the response, consultation and process of taking actions forward</li> </ul>	AP

#### OVERVIEW

6. 11:15am	Report of the Chief Executive	<ul style="list-style-type: none"> <li>• To review the key activity since the last meeting</li> <li>• To set out priorities for this meeting</li> </ul>	AP
7. 11:30am	Annual Work Programme and Key Performance Indicators	a. Progress of current year work programme (2021/22) b. Key Performance Indicators	AP/DB

#### FOR DECISION

8. 11:45am	Plans, Strategies and Policies for Board approval/ adoption	a. Management Plan 2023-28 (production timeline and plan) – to discuss and, if in agreement, approve the proposal b. Climate Change Strategy – to discuss and, if in agreement, adopt the strategy c. Annual Work Programme 2022/23 – to discuss and, if in agreement, adopt the programme d. Working and Steering Groups 2022/23 – to discuss and, if in agreement, approve the proposal	SS MC AP AP
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**FINANCE AND GOVERNANCE SUB-COMMITTEE**

9. 12:20pm	Finance and Governance Sub-Committee	<ol style="list-style-type: none"><li>a. Receive the minutes of the previous meeting on 7 February and provide a verbal update on the key areas under discussion (including current financial performance)</li><li>b. Budget 2022/23 – to discuss and, if in agreement, adopt the budget</li><li>c. Risk Management Framework (including the Risk Register) – to discuss and, if in agreement, adopt the Risk Management Framework</li></ol>	Ed Macalister- Smith/ DB
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**OTHER MATTERS**

10. 12:50pm	Forward Planning	<ul style="list-style-type: none"><li>• Focus areas for the next Board Meeting</li></ul>	Chair
11. 12:55pm	Other Business	<ul style="list-style-type: none"><li>• Which, in the opinion of the Chair, is urgent</li></ul>	Chair
12. 1:00pm	Date of Next Meeting	<ul style="list-style-type: none"><li>• Tuesday 21 June 2022, 10am-1pm (followed by the AGM)</li><li>• Location: to be confirmed</li></ul>	Chair