

COTSWOLDS NATIONAL LANDSCAPE - BOARD MEETING AGENDA

Meeting	COTSWOLDS NATIONAL LANDSCAPE BOARD MEETING		Date	Tuesday 12 October 2021
Location	Stratton House Hotel, Gloucester Road, Cirencester, Gloucestershire, GL7 2LE (in the Stratton Suite)		Time	10:00am-1:00pm
Board Members	<ul style="list-style-type: none"> • All Board Members • Guest (observing): <i>Paul Mains BEM</i>, Chairman of Chilterns Conservation Board 		Officers Presenting	Andy Parsons (AP), Diane Bassett (DB), James Webb (JW), Simon Smith (SS), Mark Connelly (MC), Mandy Pressland (MP)
No.	Item	Details		Owner
1. (10:00)	Introductory Matters	<ul style="list-style-type: none"> • Apologies • Introductions and Announcements • Declarations of Interest • Public Questions 		Chairman
2. (10:05)	Board Meeting of 22 June 2021	<ul style="list-style-type: none"> a. To approve, as a correct record, the Minutes of the Meeting of the Board Meeting of 22 June 2021 b. Actions Arising 		Chairman
3. (10:10)	Executive Committee Meeting of 14 September 2021	<ul style="list-style-type: none"> • To note the Minutes of the Executive Committee Meeting of 14 September 2021 		Chairman
PRESENTATIONS ON KEY AREAS OF WORK				
4. (10:15)	Kingfisher Trail	<ul style="list-style-type: none"> • To provide an update to the Board on the Kingfisher Trail and the fundraising auction 		JW
5. (10:45)	Research Projects	<ul style="list-style-type: none"> • To give an overview of three recently completed research projects to improve our understanding of the area. 		SS
OVERVIEW				
6. (11:15)	Report of the Chief Executive	<ul style="list-style-type: none"> • To review the key activity since the last meeting • To set out priorities for this meeting 		AP
7. (11:30)	Annual Work Programme and KPIs	<ul style="list-style-type: none"> a. Progress of current year work programme b. Key Performance Indicators 		AP/DB
FOR DECISION				
8. (11:40)	Policies and Strategies for Board adoption	<ul style="list-style-type: none"> a. Health and Safety Policy – seeking Board adoption b. Cotswolds Nature Recovery Plan – seeking Board adoption c. Climate Crisis Commitment (NB – this is a discussion only paper ahead of seeking Board adoption for the full Climate Change Strategy in February 2022) 		MP SS MC and Ben Dent
FINANCE AND GOVERNANCE SUB-COMMITTEE				
9. (12:20)	Finance and Governance Sub-Committee	<ul style="list-style-type: none"> a. Terms of Reference – seeking Board adoption b. Receive the minutes of the previous meeting and provide a verbal update on the key areas under discussion c. Internal Audit Plan – for adoption d. Budget Assumptions for 2022/23 		DB and Ed Macalister-Smith
OTHER MATTERS				
10. (12:50)	Forward Planning	<ul style="list-style-type: none"> • Key agenda items for the next Board Meeting 		Chairman
11. (12:55)	Other Business	<ul style="list-style-type: none"> • Any business which, in the opinion of the Chairman, is urgent 		Chairman
12. (13:00)	Date of Next Meeting	<ul style="list-style-type: none"> • Tuesday 22 February 2022, 10:00am-1:00pm • Location: to be confirmed 		Chairman