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| **Meeting title**  | **PLANNING & INFRASTRUCTURE WORKING GROUP (PIWG) MEETING** | **Date** | Wednesday 13th May 2020 |
| **Location** | Zoom meeting – see covering email for joining details | **Time** | 14:00-16:00 |
| **Board Members** | PIWG members:Brendan CostelloeMatt DarbyMike DeanLiz Hodges Graham HopkinsCate Le Grice-Mack | **Officers/ Presenters** | John Mills (JM)Mandy Pressland (MP) |
| **No.** | **Time** | **Item** | **Details** | **Owner** | **Comments** |
| 1. | 14:00 | New Chairman | * To choose a new chairman for PIWG (N.B. Executive Committee members can’t be Chairs of Working Groups).
 | JM  | ***For decision*** |
| 2. | 14:05 | New PIWG members (Brendan, Graham and Cate) | * To welcome our new PIWG members (Cate, Graham and Brendan) and find out their hopes and aspirations for PIWG and their involvement in it.
 | Chair | *For discussion* |
| 3. | 14:10 | PWIG meeting on 8th January 2020 | * To review actions from the PIWG meeting on 8th January 2020.
 | JM | *Standard item* |
| 4. | 14:20 | PIWG Terms of Reference | * To review if the Terms of Reference are still fit for purpose.
* To review role of PIWG members and other Board members in delivering the Terms of Reference.
 | JM | *For discussion* |
| 5. | 14:40 | Key policy changes and trends | * To review key policy changes (both externally and internally) to see how these might affect the work of the PIWG. [*N.B. See Annex A, overleaf for more information.]*
 | JM | *For discussion* |
| 6. | 15:00 | Landscapes Review | * To review the proposed approach for addressing planning-related aspects of the Landscapes Review.
 | JM | *For discussion* |
| 7. | 15:20 | Work programme relating to PWIG Terms of Reference (verbal update), including:* Local Plans / Transport Plans
* Planning applications
* Position Statements
* Consultee status / consultation criteria
* Keeping track of consultations.
 | * To review progress since January 2020.
* To review current and forthcoming work programme.
 | JM | *For discussion* |
| 8. | 15:40 | Other business | * Such other business which, in the opinion of the Chairman, is urgent.
 | Chairman | *Standard item* |
| 9. | 15:50 | Date of – and agenda items for – next meeting. | * Date and agenda items to be confirmed.
 | JM | *Standard item* |

**ANNEX 1. KEY POLICY CHANGES AND TRENDS**

**Externally**

* Climate emergency, including the increasing pressure for large scale renewable energy schemes.
* Landscapes Review – see separate paper.
* Net-gain (biodiversity / environment)
* Major development

**Internally**

* Business Plan Framework 2020-23:
	+ Influence development and land management.
	+ Value added partnerships that benefit the AONB.
	+ Build great relationships with local authorities at the right level (inc. planning).
* Chairman’s letter of 26 March 2020@
	+ Define and improve our public profile.
	+ Seek out and develop positive partnerships.
	+ Work with a strong grip on our purse strings.