

THE REVIEW AND UPDATING OF THE BOARD'S CONSTITUTION

Summary: To provide an updated Board Constitution.

Recommendation: The Executive Committee recommends the adoption of an updated Constitution at the Board's June 2019 meeting.

Office Ref: Martin Lane, Director

General

1. The Board operates a Constitution, which has been reviewed and refreshed at a variety of intervals since the Board's establishment in 2004/05. It brings together or references a series of documents that legislate, guide or inform the way the Board is required to operate alongside the Board's own decisions as to how it should operate. It is essentially an on line document and includes Articles, setting out the basic principles of the Board's organisation; Procedure Rules; Codes and Protocols (inc Budget and Policy Frameworks and Financial and Contract Regulations); the members allowance scheme and the Board's management structure.
2. When the Board reviewed and agreed a revised committee structure in June 2018 it recognised that the Constitution would need updating as a consequence. At the same time it agreed to operate the new committee structure for a trial period through to the March 2019 AGM. At its March meeting and AGM the Board confirmed the revised structure; hence the Constitution has now been reviewed and updated.
3. Whilst reviewing the Constitution in regard to the committee structure various other improvements and updates have been suggested.
4. Given that the Constitution is essentially an on line document, rather than print the document off as part of these papers an electronic link to the draft is provided <https://www.cotswoldsaonb.org.uk/wp-content/uploads/2018/09/CONSTITUTION-JUNE-2019-Changes-tracked-in-red-1.pdf> with the main changes highlighted in red text.
5. A limited number of paper copies of the revised Constitution will be available at the Meeting.

Supporting Paper(s):

None.