

## **2019-22 BUSINESS PLAN**

**Summary:** To invite discussion and comment on the 2019-22 summary work programme.

### **Recommendations:**

**(a) That comments on the 2019-22 summary work programme be invited at the Meeting and any subsequent comments made before the deadline of 5th October 2018;**

**(b) that the production schedule for the 2019-22 business plan be agreed.**

**Officer Ref:** Simon Smith, Project Development and Business Planning Officer

### **Background**

#### Progress to date

1. Work on the next business plan has already started. In early August Officers considered a draft detailed work programme and they also came together for a workshop on the 24<sup>th</sup> August. At this workshop they considered what they felt the Board should be doing to deliver the outcomes in the new management plan. This thinking informed the production of a revised detailed work programme which the attached summary work programme is based on.
2. In order to elicit responses the focus of the workshop was on suggesting what the Board should do and not who should do it. Consequently this early draft of the work programme has some tentative elements. The management team will be working on refining it for the first full draft of the business plan.
3. The business plan covers a three year period and a note is included where actions are not scheduled to be delivered within the first year.
4. The work programme is organised under the draft management plan's outcomes it is intended to help bring about. The draft management plan's ambitions and policies have been referred to in developing the work programme. It is proposed to undertake a detailed analysis of the alignment between the management plan's policies and the actions in the detailed work programme.
5. The Executive Committee is now being asked to comment on the draft business plan before the deadline of 5<sup>th</sup> October 2018.

## Next Steps

6. The timetable for producing the 2019-22 business plan is outlined below.

Date	Stakeholder	Action
20 <sup>th</sup> Sept	Executive Committee	Considers production schedule and an early draft of the summary work programme.
8 <sup>th</sup> November	Executive Committee	Considers the pre consultation draft of the whole document including budget (D1).
6 <sup>th</sup> December	Board	Consider consultation draft (D2)
January	Funding Partners	Consider consultation draft (D2)
26 February	Executive Committee	Considers the post consultation draft (D3)
26 <sup>th</sup> March	Board	Approves final draft (D4)

7. Officers are simultaneously continuing to work on the detailed work programme and corresponding detailed budget in conjunction with working and task and finish groups as appropriate. The results of this work will be fed into the plan through its various drafts.

### **Supporting Papers:**

#### **Appendix 'A' - 2019-22 Summary Work Programme Draft 1**