

## **REVIEW OF CORPORATE GOVERNANCE AND ANNUAL GOVERNANCE STATEMENT 2018/19**

**Summary:** To present the annual review of the Board's Corporate Governance Framework and the Annual Governance Statement 2018/19.

### **Recommendations:**

- (a) That the Committee agrees the Corporate Governance Review;**
- (b) that the Committee recommends that the Annual Governance Statement 2018/19 be approved by Board.**

**Officer Ref:** Martin Lane, Director

### **Background**

1. The Board is required to carry out an annual review of the effectiveness of its system of internal control, which facilitates the effective exercise of the Board's functions and which includes arrangements for the management of risk.
2. In June 2012, the Board adopted a revised Code of Corporate Governance and Framework, with further amendments in 2014. The Framework is used as the basis for this review.
3. As for previous years, officers carried out the review based on their knowledge and information from documents and processes, audits and risk reports, and observations from members, officers and partners. The results are set out in Appendix A. The review demonstrates that the Board has sound systems of internal control. Appropriate issues arising from the review have been identified and disclosed.
4. The Annual Governance Statement (Section 1 of the Annual Return) is attached at Appendix 2. It shows the statements which the Board is asked to approve. Officers believe that the answer to all the questions should be affirmative, except in respect of the timing of the public inspection of the 2017/18 accounts.
5. The Board's Executive Committee reviewed, noted and approved the internal audit report and opinion at their meeting in April 2019. The external audit opinion was reported to Board in March 2019.
6. The full Annual Governance and Accountability Return will be submitted to Board in June 2019 together with the annual Statement of Accounts 2018/19.

### **Supporting Paper(s):**

**Appendix 'A'** - Review of Corporate Governance Framework 2018/19

**Appendix 'B' (i - ii) - Annual Governance Statement 2018/19 and Explanatory Statement In Respect of 2018/19 AGAR Part 3, Section 1, Item 4  
Exercise of Electors Rights**