

Meeting title	COTSWOLDS NATIONAL LANDSCAPE BOARD – FINANCE AND GOVERNANCE SUB-COMMITTEE		Date	Monday 7 February 2022
Location	Zoom (virtual meeting)		Time	10:00am-12:00pm
Members	<u>Board Member:</u> Ed Macalister-Smith (Chair), Brendan McCarthy, Paul Crossley <u>Independent Member:</u> David Powell		Officers Presenting	Andy Parsons, Diane Bassett
No.	Time	Item	Details	Owner
1.	10:00	Introductory Matters	<ul style="list-style-type: none"> Apologies Introductions Declarations of Interest 	Chair
2.	10:05	Finance and Governance Meeting 15 November 2021	<ul style="list-style-type: none"> To approve, as a correct record, the Minutes of the Meeting of the Sub-Committee of 15 November 2021 Actions Arising (to include a verbal update on Voluntary Warden bank accounts) 	Chair
3.	10.15	Q3 Management Accounts	<ul style="list-style-type: none"> To review and discuss the Q3 results, including the impact on year-end results 	DB
4.	10.30	2022/23 Draft Budget	<ul style="list-style-type: none"> To review and discuss the draft budget for 2022/23, including potential changes before final approval by the Board 	DB and AP
5.	10:55	Property Matters	<ul style="list-style-type: none"> To discuss the Schedule of Works report (dilapidations survey) on the Board's leased premises Agree the best way forward, ahead of lease break in July 2023 	AP
6.	11.20	Risk Management	<ul style="list-style-type: none"> To review and discuss the proposed improvements to the Board's risk management framework and risk register 	AP
7.	11:30	Government response to the Landscapes Review	<ul style="list-style-type: none"> To reflect on the 'governance' related matters within the recent response 	Chair
OTHER MATTERS				
8.	11.40	Agree Next Steps	<ul style="list-style-type: none"> Agree action points and responsibility 	Chair
9.	11:45	Forward Planning	<ul style="list-style-type: none"> Draft agenda – next F & G Committee meeting 	Chair
10.	11:50	Other Business	<ul style="list-style-type: none"> Any business which, in the opinion of the Chairman, is urgent 	Chair
11.	12:00	Date of Next Meeting	<ul style="list-style-type: none"> May 2022, date to be agreed at the meeting 	Chair

ZOOM DETAILS

Topic: Finance and Governance Sub-Committee

Time: Feb 7, 2022 10:00am

Join Zoom Meeting

<https://us02web.zoom.us/j/84895554059?pwd=YzVlVHR0cmI2L1NFcTJhK292a0Q4QT09>

Meeting ID: 848 9555 4059

Passcode: 086397