

Meeting title		<b>COTSWOLDS CONSERVATION BOARD – EXECUTIVE COMMITTEE MEETING</b>		Date	<b>Wednesday 18 November 2020</b>
Location		<b>Zoom Conference Call</b> <i>Joining details will be sent to attendees separately</i>		Time	<b>10:00am-1:00pm</b>
Board Members		Brendan McCarthy (Chairman) Rebecca Charley (Vice-Chair) David Broad Paul Crossley Mike Dean Graham Hopkins Ed Macalister-Smith Clive Webster		Officers Presenting	Andy Parsons (AP) Ann Wyatt (AW) John Mills (JM)
No.	Time	Item	Details		Owner
1.	10:00	Introductory Matters	<ul style="list-style-type: none"> <li>Apologies</li> <li>Introductions and Announcements</li> <li>Declarations of Interest</li> <li>Public Questions</li> </ul>		Chairman
2.	10:05	Executive Committee Meeting of 9 September 2020	a. To approve, as a correct record, the Minutes of the Meeting of the Executive Committee of 9 September 2020 b. Actions Arising		Chairman
3.	10:10	Board Meeting of 7 October 2020	<ul style="list-style-type: none"> <li>To note the Minutes of the Board Meeting of 7 October 2020</li> </ul>		Chairman
SETTING THE SCENE					
4.	10:15	Report of the Chief Executive	<ul style="list-style-type: none"> <li>To review key actions since the last meeting</li> <li>To set out priorities for the meeting</li> <li>To report on any changes to the Covid-19 Risk Register</li> </ul>		AP
5.	10:30	Quarter 2 Financial Report	<ul style="list-style-type: none"> <li>Q2 Financial Summary and Year-End Reforecast</li> <li>Q2 Key Performance Indicators</li> </ul>		AW AP
DECISION PAPERS					
6.	10:55	Health, Wellbeing and Social Inclusion	<ul style="list-style-type: none"> <li>To review, and if in agreement approve, the proposal to create a new Working Group</li> </ul>		AP
7.	11:10	Safeguarding Policy	<ul style="list-style-type: none"> <li>To review, and if in agreement approve, the Board's new Safeguarding Policy</li> </ul>		AP
DISCUSSION PAPERS					
8.	11:20	Budget Assumptions 2021/22	<ul style="list-style-type: none"> <li>To discuss the key budget assumptions for 2021/22 ahead of the full budget presentation in February 2021</li> </ul>		AP/AW
9.	11:40	Planning and Development Position Statement	<ul style="list-style-type: none"> <li>To receive comments on the draft Planning and Development Position Statement that is currently out for consultation</li> </ul>		JM
10.	12:10	Housing Position Statement	<ul style="list-style-type: none"> <li>To receive comments on the draft Housing Position Statement that is currently out for consultation</li> </ul>		JM
INFORMATION ONLY PAPERS					
11.	12:30	General Updates	<ul style="list-style-type: none"> <li>Summary of activity for:               <ol style="list-style-type: none"> <li>External Bids Update</li> <li>Walking and Exploring Working Group</li> <li>Planning and Infrastructure Working Group</li> <li>A417 Steering Group</li> <li>Glorious Cotswolds Grasslands Steering Group</li> </ol> </li> </ul>		JW RJ JM AP MC
12.	12:45	Forward Planning	a. Draft Agenda – December 2020 Board Meeting b. Draft Agenda – February 2021 Executive Committee		Chairman

13.	12:50	Other Business	<ul style="list-style-type: none"><li>Such other business which, in the opinion of the Chairman, is urgent</li></ul>	Chairman
14.	13:00	Date of Next Meeting	<ul style="list-style-type: none"><li>Wednesday 24 February 2021, 10:00am to 1:00pm</li><li>Location to be confirmed due to Covid-19 situation</li></ul>	Chairman

**MEETING AGENDA CIRCULATED ON WEDNESDAY 11 NOVEMBER 2020**