



Meeting title	COTSWOLDS NATIONAL LANDSCAPE BOARD - EXTRAORDINARY GENERAL MEETING	Date	Friday 28 June 2024
Location	Via Teams	Time	9:00am-9:20am
Board Members	All Board Members	Officer Support	Andy Parsons (AP) – Chief Executive Magda Glanowska (MG) – Head of Finance
No.	Time	Item	Owner
1.	9:00	<ul style="list-style-type: none">• Introductory Matters - Apologies and Introductions	Chair
APPROVAL OF FINANCIAL AND GOVERNANCE STATEMENTS AND RETURNS 2023/24			
2.	9:05	<ul style="list-style-type: none">• Internal Audit<ul style="list-style-type: none">○ To note the Annual Internal Audit Report 2023/24 (<i>Appendix A</i>)• Annual Governance Review<ul style="list-style-type: none">○ To approve the Annual Governance Framework 2023/24 (<i>Appendix B</i>)• Annual Governance and Accountability Return 2023/24<ul style="list-style-type: none">○ To approve the Annual Governance and Accountability Return 2023/24 (<i>Appendix C</i>)• Statement of Accounts 2023/24<ul style="list-style-type: none">○ To approve the Statement of Accounts 2023/24 (<i>Appendix D</i>)	MG/AP
FUTURE MEETING DATES			
3.	9:20	<ul style="list-style-type: none">• Date of Annual General Meeting: Tuesday 16 July 2024	Chair