

Meeting title	COTSWOLDS CONSERVATION BOARD MEETING		Date	Wednesday 24 June 2020
Location	Zoom Conference Call <i>Joining details will be sent to attendees separately</i>		Time	10:00am-1:00pm
Board Members	All Board Members		Officers	Andy Parsons (AP) Ann Wyatt (AW) David Shelmerdine (DS) Alana Hopkins (AH) James Webb (JW) Mark Connelly (MC)
No.	Time	Item	Details	Owner
1.	10:00	Introductory Matters	<ul style="list-style-type: none"> • Apologies • Introductions and Announcements • Declarations of Interest • Public Questions 	Chairman
2.	10:05	Board Meeting of 24 March 2020	<ul style="list-style-type: none"> • To approve, as a correct record, the Minutes of the Meeting of the Board of 24 March 2020. NB – due to Covid-19, comments and decisions were agreed remotely 	Chairman
3.		Annual General Meeting of 24 March 2020	<ul style="list-style-type: none"> • To approve, as a correct record, Minutes of the AGM of the Board of 24 March 2020. NB – due to Covid-19, comments and decisions were agreed remotely 	
4.	10:10	Executive Committee Meeting of 27 May 2020	<ul style="list-style-type: none"> • To note the Minutes of the Meeting of the Executive Committee of 27 May 2020 	Chairman
CHIEF EXECUTIVE'S INTRODUCTION				
5.	10:15	Report of the Chief Executive	<ul style="list-style-type: none"> • To review key actions since the last meeting • To set out priorities for the meeting 	AP
APPROVAL AND SUBMISSION OF ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (AGAR) 2019/20				
6.	10:25	Annual Governance Review	<ul style="list-style-type: none"> • To note the Annual Internal Audit Report 2019/20 • To agree the Annual Review of the Corporate Governance Framework • To approve the Annual Governance Statement 	DS
7.		Annual Accounts 2019/20	<ul style="list-style-type: none"> • To note the Bank Reconciliation as at 31.03.20 • To approve the Statement of Accounts 2019/20 • To approve the Accounting Statements 2019/20 	
DECISION PAPERS				
8.	10:45	Annual Review	<ul style="list-style-type: none"> • To review, and if in agreement approve, the Board's Annual Review 2019/20 	AH
9.	10:55	Sculpture Trail 2021	<ul style="list-style-type: none"> • To review, and if in agreement approve, a proposal to run an AONB-wide sculpture trail in 2021 	JW
10.	11:15	Health and Safety	<ul style="list-style-type: none"> • To review, and if in agreement adopt, the Board's revised Health and Safety Policy and Process 	AP
11.	11:20	Brand Review	<ul style="list-style-type: none"> • To review, and if in agreement adopt, the rebranding to Cotswolds National Landscape 	AH
DISCUSSION PAPERS				
12.	11:30	Business Planning – in light of Covid-19	<ul style="list-style-type: none"> • To review how Covid-19 has impacted on the Board's Work Programme and Budget for 2020/21 	AP
13.	11:45	Key Performance Indicators (KPIs)	<ul style="list-style-type: none"> • To introduce the Board's new KPIs for reporting progress against the Business Plan 2020-23 	AP
14.	11:55	Schedule of Meetings	<ul style="list-style-type: none"> • To discuss a proposal to change the schedule of meetings from 2020/21 	AP

15.	12:05	Environmental Land Management Scheme-ELMS	<ul style="list-style-type: none"> To provide a summary of the Board's ELMs Test and Trials project outcomes and to inform the Board of the national position 	MC
16.	12:15	Future Landscapes	<ul style="list-style-type: none"> A review of the outcomes of the 2019 workshops 	MC
17.	12:30	The Glover Review (no paper)	<ul style="list-style-type: none"> A presentation outlining Defra's early thinking/ response to the review 	AP
INFORMATION ONLY PAPERS				
18.	12:45	General Updates	<ul style="list-style-type: none"> Summary of activity for: <ol style="list-style-type: none"> External Bids Update Walking and Exploring Working Group Planning and Infrastructure Working Group A417 Steering Group Glorious Cotswolds Grasslands Steering Group 	SS RJ JM AP MC
19.	12:50	Forward Planning	<ol style="list-style-type: none"> Executive Committee/ Board Meeting Dates 2020/21 Draft Agenda – September Executive Committee Draft Agenda – October Board Meeting 	Chairman
20.	12:55	Other Business	<ul style="list-style-type: none"> Such other business which, in the opinion of the Chairman, is urgent 	Chairman
21.	13:00	Date of Next Meeting	<ul style="list-style-type: none"> Wednesday 7 October 2020, 10:00am to 1:00pm at Cotswold District Council, Council Chambers, Cirencester. Subject to Covid-19 situation. 	Chairman

MEETING AGENDA CIRCULATED ON WEDNESDAY 17 JUNE 2020