

Meeting title		COTSWOLDS CONSERVATION BOARD BOARD MEETING		Date	Tuesday 24 March 2020
Location		Council Chamber, Cotswolds District Council, Trinity Road, Cirencester, GL7 1PX		Time	10:00am-12:30pm
Board Members		All Board Members		Officers/ Presenters	Andy Parsons, Simon Smith, David Shelmerdine, John Mills, Scott Brown, James Webb
No.	Time	Item	Details	Owner	
1.	10:00	Introductory Matters	<ul style="list-style-type: none"> Apologies Introductions and Announcements Declarations of Interest Public Questions 	Chairman	
2.	10:05	Board Meeting of 17 December 2019	<ul style="list-style-type: none"> To adopt, as a correct record, the Minutes of the Meeting of the Board of 17 Dec 2019 	Chairman	
3.	10:10	Executive Committee Meetings of 25 February 2020	<ul style="list-style-type: none"> To approve, as a correct record, the Minutes of the Meeting of the Executive Committee of 25 Feb 2020 	Chairman	
DECISION PAPERS					
4.	10:15	Business Planning	<ul style="list-style-type: none"> To review, and if in agreement adopt, the Board's Business Plan Framework (2020-23); Work Programme (2020/21) and Budget (2020/21) 	AP/SS	
5.	10:35	Executive Committee – terms of office	<ul style="list-style-type: none"> To review, and if in agreement adopt, the proposed change to the Board's Constitution with regard to terms of office for Executive Committee Members 	AP	
6.	10:50	Working Groups, Task & Finish and Steering Groups	<ul style="list-style-type: none"> To review, and if in agreement adopt, the proposed changes to the membership of the Board's Groups 	AP	
7.	11:00	Risk Management Framework and Key Risk Register	<ul style="list-style-type: none"> To review, and if in agreement approve, the Board's Risk Management Framework and updated Key Risk Register 	AP	
DISCUSSION PAPERS					
8.	11:10	Climate Change Mitigation and Adaption	<ul style="list-style-type: none"> To present a detailed plan and timeline to review the Board's strategies and position statements 	SS	
9.	11:30	Planning and Development Position Statement	<ul style="list-style-type: none"> To present a draft Position Statement and invite Board Members to comment on its recommendations 	JM	
10.	11:45	Housing Position Statement	<ul style="list-style-type: none"> To present a draft Position Statement and invite Board Members to comment on its recommendations 	JM	
11.	11:55	South and Central Cotswolds Grant Scheme (Rail Corridor)	<ul style="list-style-type: none"> To present the project scope and launch timeline 	SB	
12.	12:05	Cotswolds LEADER	<ul style="list-style-type: none"> Final Programme Report 	JW	
INFORMATION ONLY PAPERS					
13.	12:15	Organisational Governance Review	<ul style="list-style-type: none"> To inform the Board of the ongoing work to ensure its organisational governance structures are thorough and robust 	AP	
14.	12:20	Board Member Induction Process and Code of Conduct	<ul style="list-style-type: none"> To confirm the induction process for new Members To share the latest version of the Cabinet Office's 'Code of Conduct for Board Members of Public Bodies' 	Chairman	
15.	12:25	Information Papers	<ol style="list-style-type: none"> External Bids Update Task and Finish/ Working Group – annual summary Executive Committee - Forward Plan for May meeting 	SS AP Chairman	
16.	12:30	Other Business	<ul style="list-style-type: none"> Such other business which, in the opinion of the Chairman, is urgent 	Chairman	
17.	12:30	Date of Next Meeting	<ul style="list-style-type: none"> Wednesday 24 June 2020, 10:00am 	Chairman	