

COTSWOLDS CONSERVATION BOARD					
Meeting title		COTSWOLDS CONSERVATION BOARD BOARD MEETING		Date	Tuesday 17 December 2019
Location		Council Chamber, Cotswolds District Council, Trinity Road, Cirencester, GL7 1PX		Time	10:00am-1:00pm
Board Members		All Board Members		Officers/ Presenters	Andy Parsons (AP) Mark Connelly (MC) David Shelmerdine (DS) John Mills (JM) Simon Smith (SS)
No.	Time	Item	Details	Owner	Comments
1.	10:00	Introductory Matters	<ul style="list-style-type: none"> Apologies Introductions and Announcements Declarations of Interest Public Questions 	Chairman	<i>Standard item</i>
2.	10:05	Board Meeting of 25 June 2019	<ul style="list-style-type: none"> To adopt, as a correct record, the Minutes of the Meeting of the Board of 25 June 2019 	Chairman	<i>Standard item</i>
3.	10:10	Executive Committee Meetings of 17 September and 5 November 2019	<ul style="list-style-type: none"> To receive the Minutes of the Meetings of the Executive Committee of 17 September and 5 November 2019 	Chairman	<i>Standard item</i>
4.	10:15	Climate Change Mitigation and Adaption	<ul style="list-style-type: none"> To review, and if in agreement approve, the recommended process for the Board to review its strategy and position statements relating climate change 	MC/AP	<i>For decision</i>
5.	10:35	Counter Fraud and Corruption Policy	<ul style="list-style-type: none"> To review, and if in agreement adopt, the updated Counter Fraud and Corruption Policy 	DS	<i>For decision</i>
6.	10:45	Planning Guidance and Consultation with Local Authorities	<ul style="list-style-type: none"> To review, and if in agreement adopt, the Board's new process for (1) consultation criteria and protocol, and (2) consultation responses and local authority decisions 	JM	<i>For decision</i>
7.	11:00	A417 Missing Link	<ul style="list-style-type: none"> To recap the Board's response to the A417 consultation and outline the potential next steps 	JM	<i>For discussion</i>
8.	11:15	External Audit Report 2018/19	<ul style="list-style-type: none"> To receive the results of the external audit review of the Board's Annual Governance and Accountability Return (AGAR) for 2018/19 To inform the Board of 	DS/AP	<i>For discussion</i>
9.	11:25	Draft Business Plan 2020-23	<ul style="list-style-type: none"> To introduce a new format for business planning and to inform the Board of the process/ timeline for adoption 	AP/SS	<i>For discussion</i>
10.	11:50	Landscapes Review	<ul style="list-style-type: none"> To recommend some early priorities for the Board to focus on within the next 1-2 years 	AP	<i>For discussion</i>
11.	12:10	Rail Corridor Enhancement Project	<ul style="list-style-type: none"> To update the Board on the two-year project which aims to address the adverse impacts of electrification works in the South Gloucestershire section of the AONB 	JM	<i>For discussion</i>
12.	12:20	Members Attendance at Meetings	<ul style="list-style-type: none"> To record the attendance of Members during 2019 	Chairman	<i>For discussion</i>

13.	12:25	Secretary of State – Member Appointments	<ul style="list-style-type: none"> Verbal update on the recruitment process for new Secretary of State Member appointments in 2020 	Chairman	<i>For discussion</i>
The following papers are “for information only” – Board Members are invited to raise any key points					
14.	12:30	Information Papers	<ul style="list-style-type: none"> a. LEADER Programme Update b. Defra ELMS Test and Trial Update c. External Bids Update d. Task and Finish Working Group Reports e. Draft Agenda – Executive Committee, 25 February 2020 	Lead: James Webb Lead: Mark Connelly Lead: Simon Smith Lead: Andy Parsons Lead: Andy Parsons	
15.	12:50	Other Business	<ul style="list-style-type: none"> Such other business which, in the opinion of the Chairman, is urgent 	Chairman	<i>Standard item</i>
16.	13:00	Date of Next Meeting (including the Annual General Meeting)	<ul style="list-style-type: none"> Tuesday 24 March 2020, 10:00am at Council Chamber, Cotswolds District Council, Trinity Road, Cirencester, GL7 1PX 	Chairman	<i>Standard item</i>

Information:

If you are unable to attend the Meeting, please forward your apologies to Ben Amor
(telephone 01285 623000 or e-mail ben.amor@cotswold.gov.uk)