

## **COTSWOLDS CONSERVATION BOARD**

**Executive Committee Meeting**  
10.00 a.m., Thursday 9<sup>th</sup> November 2017

**The Courtroom, Conservation Board Offices,  
The Old Prison, Northleach**



Note:

To optimise Meeting time, Members are requested to read the Agenda papers IN ADVANCE; and to contact the reporting Officer(s) with any requests for clarification or further information.

### **AGENDA**

1. **Apologies**
2. **Introductions and Announcements**
3. **Declarations of Interest**
4. **Public Questions**

To receive any written public questions, submitted to the Director no later than 5.00 p.m. two working days before the day of the Meeting.

5. **Minutes of Meeting of the Executive Committee**  
**(Page 5)**

To approve, as a correct record, the Minutes of the Meeting of the Executive Committee held on 21<sup>st</sup> September 2017, and to consider any matters arising not covered elsewhere on the Agenda – copy attached

### **Items for Consideration and Decision**

6. **External Audit Report 2016/17**  
**(Page 13)**

**Summary:** To report the results of the external audit of the Annual Return 2016/17.

Conserving, enhancing, understanding and enjoying the Cotswolds Area of Outstanding Natural Beauty

Recommendation:

*That the audit report be noted.*

**Officer Ref:** Anna Clarke, Finance & Administration Officer (01451 862002)

**7. Business Plan 2017/18 - Quarter 2 Review  
(Page 14)**

**Summary:** To review progress in Quarters 1 and 2 of the financial year 2017/18.

Recommendation:

*That the Quarter 2 Review be noted.*

**Officer Ref:** Simon Smith, Project Development and Business Planning Officer (01451 862000)

**8. 2018-2021 Business Plan  
(Page 19)**

**Summary:** To invite discussion and comment on the 2018-2021 Business Plan.

Recommendations:

(a) *That the production schedule for the 2018-2021 Business Plan be noted;*

(b) *That comments on the 2018-2021 Business Plan be invited both at the meeting and before the deadline of 17<sup>th</sup> November 2017.*

**Officer Ref:** Simon Smith, Project Development and Business Planning Officer (01451 862000)

**9. Reports from Sub-Committees and Other Updates  
(Page 34)**

**a. Living and Working Sub-Committee**

i. Oral Update (if any)

**b. Enjoying and Appreciating Sub-Committee**

i. Action Points - 10<sup>th</sup> October 2017

- c. **Conserving and Managing Sub-Committee**
  - i. Action Points - Oral Update (if any)
  - ii. Cotswolds@50
  - iii. Future Agri-environment and Rural Development
- d. **Grants Sub-Committee**
  - i. Action Points - 20<sup>th</sup> June 2017
- e. **The Cotswolds Discovery Centre, Northleach**
  - i. Progress Update (oral report)
- f. **Cotswolds LEADER Programme**
  - i. Programme Update

**10. National Parks Conference Report 2017**

**Summary:** To receive an oral report on the National Parks Conference 2017.

*Recommendation:*

*That the report be noted.*

**Officer Ref:** Martin Lane, Director (01451 862005)

**11. Executive Committee Forward Plan for 2017/18-2018/19**  
**(Page 58)**

To note the updated Executive Committee Forward Plan for 2017/18-2018/19.

**12. Other Business**

Such other business which, in the opinion of the Chairman, is urgent.

Martin Lane, Director: 2<sup>nd</sup> November 2017

Information:

If you are unable to attend the Meeting, please forward your apologies to Ben Amor (telephone 01285 623236 or e-mail [ben.amor@cotswold.gov.uk](mailto:ben.amor@cotswold.gov.uk) )

Distribution:

All Members of the Executive Committee:

(David Broad, Nigel Colston, Mike Dean, Liz Eyre [Chairman], Nick Holliday [Vice-Chairman], Sue Hope, Val Kirby, Ed Macalister-Smith, Tony Merry, Mark O'Sullivan, Martin Veal and Richard Wakeford)

All other Board Members for information

Supporting Officers

Press

(END)