

Meeting title		COTSWOLDS CONSERVATION BOARD EXECUTIVE COMMITTEE MEETING		Date	Tuesday 5 November 2019
Location		The George Moore Community Centre, Moore Road, Bourton-on-the-Water, GL54 2AZ		Time	10:00am-1:00pm
Board Members		Liz Eyre (Chairman) David Broad Mike Dean Cate Le Grice Mack Charles Mathew	Brendan McCarthy (Vice-Chair) Nigel Colston George Lambrick Ed Macalister-Smith Tony Merry	Officers/ Presenters	Andy Parsons (AP) John Mills (JM) David Shelmerdine (DS) Simon Smith (SS)
No.	Time	Item	Details	Owner	Comments
1.	10:00	Introductory Matters	<ul style="list-style-type: none"> Apologies Introductions and Announcements Declarations of Interest Public Questions 	Chairman	<i>Standard item</i>
2.	10:05	Executive Committee Meeting of 17 September 2019	<ul style="list-style-type: none"> To approve, as a correct record, the Minutes of the Meeting of the Executive Committee of 17 September 2019 	Chairman	<i>Standard item</i>
3.	10:10	A417 Consultation	<ul style="list-style-type: none"> To review, and if in agreement approve, the Board's response to the A417 consultation 	JM	<i>For decision</i>
4.	10:40	Counter Fraud and Corruption Policy	<ul style="list-style-type: none"> To review, and if in agreement approve, the updated Counter Fraud and Corruption Policy 	DS	<i>For decision</i>
5.	10:50	Confidential Reporting Procedure	<ul style="list-style-type: none"> To review, and if in agreement approve, the updated Confidential Reporting Procedure 	DS	<i>For decision</i>
6.	11:00	External Audit Report 2018/19	<ul style="list-style-type: none"> To receive the results of the external audit review of the Board's Annual Governance and Accountability Return (AGAR) for 2018/19 	DS	<i>For discussion</i>
7.	11:10	Q2 Business Plan Review 2019/20	<ul style="list-style-type: none"> To review progress in Q2 of the financial year 2019/20 	SS	<i>For discussion</i>
8.	11:30	Draft Business Plan 2020/23	<ul style="list-style-type: none"> To introduce a new format for business planning and to seek feedback from the Executive Committee 	AP/SS	<i>For discussion</i>
9.	12:00	Walking and Exploring Capital	<ul style="list-style-type: none"> To update the Executive Committee on current actions and to identify opportunities and future direction Presented by Ed Macalister-Smith 	AP	<i>For discussion</i>
10.	12:20	Board Patrons (verbal discussion – no paper)	<ul style="list-style-type: none"> Discuss the merits of appointing Patrons and consider potential individuals 	Chairman	<i>For discussion</i>
The following papers are "for information only" - the Executive Committee are invited to raise any key points					
11.	12:30	Information Papers	<ul style="list-style-type: none"> a. LEADER Programme Update b. Defra ELMS Test and Trial Update c. External Bids Update d. Task and Finish Working Group Reports e. Draft Agenda-December Board Meeting f. Executive Committee-Forward Plan (February 2020 meeting only) 	Lead: James Webb Lead: Mark Connelly Lead: Simon Smith Lead: Andy Parsons Lead: Andy Parsons Lead: Andy Parsons	

Exclusion of the Public and Press – to consider and, if so agreed, to RESOLVE that under Section 100A(4) of the Local Government Act 1972 the Public and Press be excluded from the meeting for the following items of business on the grounds that they involve likely disclosure of exempt information as defined in paragraphs (1) and (3) of Part I of Schedule 12A to the said Act (information relating to an individual) and (information relating to financial or business affairs) and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned.

12.	12:45	Special Executive Committee Meeting of 25 September 2019	<ul style="list-style-type: none"> To approve, as a correct record, the Minutes of the Special Meeting of the Executive Committee held on 25 September 2019 (<i>emailed separately by the Chief Executive Officer</i>) 	Chairman	<i>For information</i>
13.	12:50	Other Business	<ul style="list-style-type: none"> Such other business which, in the opinion of the Chairman, is urgent 	Chairman	<i>Standard item</i>
14.	13:00	Date of Next Meeting	<ul style="list-style-type: none"> Tuesday 25 February 2020, 10:00am at The George Moore Community Centre, Moore Road, Bourton-on-the-Water, GL54 2AZ 	Chairman	<i>Standard item</i>

Andrew Parsons - Chief Executive: 30 October 2019

Information:

If you are unable to attend the Meeting, please forward your apologies to Ben Amor (telephone 01285 623000 or e-mail ben.amor@cotswold.gov.uk)