

2018–21 BUSINESS PLAN

Summary: To invite discussion and comment on the 2018-21 business plan.

Recommendations:

(a) That the production schedule for the 2018-21 business plan be noted

(b) That comments on the 2018-21 business plan be invited both at the meeting and before the deadline of 17th November 2017.

Officer Ref: Simon Smith, Project Development and Business Planning Officer

BackgroundProcess

1. Work on the next business plan has started several months later than usual this year. A revised production schedule has been produced that will result in a plan being presented to the Board in March for approval as usual. In brief this has been achieved by consulting the Board's Sub-Committees during the consultation stage rather than at the start of the process.

Date	Stakeholder	Action
9 th Nov	Executive Committee	Considers production schedule and an early draft of the whole document (D1).
7 th Dec	Board	Considers production schedule and the consultation draft of the whole document (D2).
30 th Nov	Conserving and Managing Sub-Committee	Considers its element of the 3-year summary work programme
Dec/Jan	Living & Working	Considers its element of the 3-year summary work programme
Jan	Enjoying and Appreciating Sub-Committee	Considers its element of the 3-year summary work programme
January	Funding Partners	Consider consultation draft (D2)
22 nd February	Executive Committee	Considers post consultation draft (D3)
22 nd March	Board	Approves final draft (D4)

2. Board members gave the descriptive elements of the business plan a great deal of attention during the production of the 2016-2019 business plan and focussed effort on the summary work programme during the production of the 2017-20 business plan.

3. As the structure of the new 2018-23 management plan is now emerging this is the first business plan that can be produced to align with it. The draft business plan **Appendix 'A'** has been re-written to reflect this and gives the Executive Committee its first opportunity to see what the business plan will look like under the new management plan.
4. The Executive Committee is now being asked to comment on the draft business plan before the deadline of 17th November 2017.

Next Steps

5. Following comments received by the Executive Committee a consultation draft will be drawn up for consideration by the Board at its meeting on the 7th December 2017 and then onto consultation throughout January 2018. The Executive Committee will have an opportunity to consider the post consultation draft in February before the final draft goes to the Board for approval in March.
6. Officers are simultaneously working on the detailed (SMART) work programme and corresponding detailed budget. The results of this work will be fed into the consultation and post consultation drafts (drafts 2 & 3) as well as the discussions at the Sub-Committees.

Supporting Papers:

Appendix 'A' – 2018–21 Business Plan Draft 1